



Award Nominations Guidelines for CABE 2019 Annual Conference

SEAL OF EXCELLENCE SCHOOL AWARD

The California Association for Bilingual Education is proud to announce that it is accepting nominations for the **CABE 2019 Seal of Excellence Award**. The **Seal of Excellence Award** was inaugurated in 1996 to honor exemplary biliteracy programs throughout the state. This prestigious award honors schools that have established effective programs for their Dual Language and English Learners.

To receive the **CABE 2019 Seal of Excellence Award**, each school must meet all the following criteria by providing the following documentation (**Please note: Schools who have received the Seal of Excellence Award in the past 4 years will not be eligible to participate**).

Criteria

- Substantial evidence of the dual language proficiency (English and target language) and academic achievement for Dual Language and English Learners in the biliteracy program
- Substantial evidence that English Learners in the regular education and biliteracy programs are making sufficient progress academically to close the achievement gap as evidenced by state (e.g., CAASPP, etc.) and local formative and summative assessments
- A description of (a) the comprehensive and enriched instructional program that includes Integrated and Designated English Language Development (for all English Learners at the school) and target language instruction (for those in the biliteracy program); and (b) how the instructional program provides continuous and coherent services for all students (English Learners and non-English Learners in regular education or biliteracy program classes) across all grade levels in the program
- A description of the professional development plan for certificated staff professional learning plan
- Use of effective research-based instructional strategies
- A description, with examples, of how the comprehensive biliteracy and regular education program curriculum for English Learners is aligned to the California content standards at all grade levels
- A description, with examples, of how the school's family and community engagement program supports parents to become active participants in and advocates for their children's education
- The alignment of the school's regular education and biliteracy program to the four principles outlined in the California Department of Education's English Learner (EL) Roadmap (<http://www.resources.gocabe.org/index.php/home/the-english-learner-roadmap/>)
- How the school uses the information on the California Department of Education's Dashboard Report (<https://www.caschooldashboard.org>) for the school regarding the progress of its English Learners to guide regular education and biliteracy program enhancement and instruction
- The percentages of English Learners and non-English Learners who are identified as Gifted and Talented Education (GATE)
- (For secondary schools only) The three-year trend for English Learners who are enrolled in and

- are passing A-G classes at middle and high school
- (For secondary schools only) The three-year trend for English Learners and non-English Learners who are enrolled in and passing Advanced Placement courses
- (For secondary schools only) The three-year trend for English Learners who are meeting promotion and graduation criteria

If your school can demonstrate and submit documentation of the above criteria, we invite you to submit your online entry on or before the December 4, 2018, 5pm (PST) deadline. Awards will be presented to the winning school(s) at the **Seal of Excellence** Banquet, CABA 2019 Conference at the Long Beach Convention Center in Long Beach, California on Friday, March 22, 2019.

Requirements

Completed Online Application

Go to CABA2019.ORG and complete the online nomination process under "Nominations" tab after checking Nominations requirements and timelines are met.

CABA Seal of Excellence Nominee School Program Narrative

(Microsoft Word format, double-spaced, 1" margins, 12-point font, 15 pages maximum, with name of school as title)

Please provide a narrative description of the school and the effective program(s) it offers for Dual Language and English Learners and their parents. Summarize the school's strengths and accomplishments, focusing on what makes the school exemplary for Dual Language and English Learners. Within this narrative, please include the following information.

Quantitative Data:

- California Department of Education's Dashboard Report (<https://www.caschooldashboard.org>) for the school regarding the progress of its English Learners
- Substantial evidence that English Learners in the regular education and biliteracy programs are making sufficient progress academically to close the achievement gap as evidenced by state (e.g., CAASPP, etc.) and local formative and summative assessments
- ELPAC scores for all English Learners at the school and explaining how these scores are used to inform subsequent student placement in instructional programs
- Substantial evidence of the dual language proficiency (English and target language) and academic achievement for all students (English Learners, Dual Language Learners) in the biliteracy program
- The percentages of English Learners and non-English Learners who are identified as Gifted and Talented Education (GATE)
- (For secondary schools only) The three-year trend for English Learners who are enrolled in and are passing A-G classes at middle and high school
- (For secondary schools only) The three-year trend for English Learners and non-English Learners who are enrolled in and passing Advanced Placement courses
- (For secondary schools only) The three-year trend for English Learners who are meeting promotion and graduation criteria

Qualitative Data:

- The alignment of the school's regular education and biliteracy program to the four principles outlined in the California Department of Education's *English Learner (EL) Roadmap* (<http://www.resources.gocabe.org/index.php/home/the-english-learner-roadmap/>)
- How the school uses the information on the California Department of Education's Dashboard Report (<https://www.caschooldashboard.org>) for the school regarding the progress of its English Learners to guide regular education and biliteracy program enhancement and instruction

- A description of (a) the comprehensive and enriched instructional program that includes Integrated and Designated English Language Development (for all English Learners at the school) and target language instruction (for those in the biliteracy program); and (b) how the instructional program provides continuous and coherent services for all students (English Learners and non-English Learners in regular education or biliteracy program classes) across all grade levels in the program
- A description of the professional learning plan for biliteracy and regular education program staff
- A description of how the biliteracy and regular education program staff use effective, research-based instructional strategies
- A description, with examples, of how the comprehensive biliteracy and regular education program curriculum for English Learners is aligned to the California content standards at all grade levels
- A description, with examples, of how the school's family and community engagement program supports parents to become active participants in and advocates for their children's education
- A description of how the needs of Long-Term English Learners are being met through researched-based instructional approaches that lead to their reclassification as Fluent English Proficient (RFEP)
- A description of the administrative systems that have been developed and implemented to monitor Long-Term English Learners' progress toward reclassification

Video and Photos

- Online submissions are required to include a link to an online video (5 minutes max) to highlight your program.
- Online submissions are required to include 5 high resolution photos with descriptions to highlight your program

CABE Seal of Excellence Award Timeline

1. Submission of online application with all documentation due no later than December 4, 2018, by 5:00 pm (PST).
2. **Seal of Excellence** Committee will visit school in January or February 2019. Committee will contact school(s) with best dates for visit.
3. **Seal of Excellence School** awardee(s) will be notified January 31, 2019.
4. Recognition and award presented to the **Seal of Excellence** awardee school(s) at the **CABE 2019 Seal of Excellence Banquet** on Friday, March 22, 2019, 7:00 pm – 9:00 pm.
5. **Seal of Excellence** banner presented to winning school(s) at school assembly in the month of April 2019. School(s) will be contacted to schedule date and time.